

# HALSALL PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

Members of the Council are summoned by the Chair to attend the Meeting of Halsall Parish Council on Wednesday 14th December 2022 at 7.30 p.m. at The Memorial Hall, Halsall Road, Halsall.

1. Introductions / Apologies for absence
2. Declarations of Interest
3. Borough Councillor's Report followed by Open Forum for 15 minutes for matters raised by members of the public for Councillors to respond to.
4. To confirm and sign the Minutes of the meeting held on 9th November 2022 and the minutes of the extraordinary meeting held on 07/12/2022, as a correct record.
5. To note the resignation of David Bond from his post as Parish Clerk to the Council wef 30/11/2022.
  - 5.1. Parish Clerk's report replaced by a report from the Chair.
6. To receive reports from the following representatives and discuss and decide upon any actions arising:
  - 6.1 Lancashire Association of Local Councils – Cllrs. R Brookfield, J Ridley and E Wright
  - 6.2 Moss Alliance – Cllr. E Wright
  - 6.3 Ormskirk School – Cllr. A Timon
  - 6.4 Healthy Halsall – Cllrs. R Brookfield, M Schofield, J Ridley and M Lyons - To include feedback following the review of business communication and working practices between parish council members and staff with a view to improving health and wellbeing
7. Planning Applications:
  - 2022/1095/FUL Refurbishment of Grade II listed residential property  
Location: 58 New Street, Halsall, Ormskirk, Lancashire, L39 8RS
  - 2022/1096/LBC Listed Building Consent - Refurbishment of Grade II listed residential property. Proposal for the general refurbishment of Grade II listed residential property largely including internal / external modifications / additions.  
Location: 58 New Street, Halsall, Ormskirk, Lancashire, L39 8RS
  - T/2022/0153/TPO Sycamore – has significant root plate movement – remove to make safe.  
Heather Farm, Carr Moss Lane, Halsall, L39 8RY
  - 2022/1084/FUL Proposed vehicular crossing to classified road. New front garden wall and hard paving to front garden.  
59 Carr Moss Lane, Halsall, Ormskirk, L39 8RU
8. To receive reports from the following Working Groups and discuss and decide upon any actions arising:
  - 8.1 Finance - Cllrs. E Wright, A Timon and M Schofield
  - 8.2 Flooding – Cllrs. E Wright and A Timon
  - 8.3 Traffic and Road Safety Working Group – Cllrs. K Pyne, R Brookfield, D Corfield
  - 8.4 Energy Saving – Cllrs. M Lyons, J Ridley
  - 8.5 Human Resources Working Group – Cllrs. A Timon, K Wright, M Lyons
  - 8.6 Entertainments – Cllr M Schofield
- 9 To further discuss and decide what action to take following an update by Councillor Brookfield about appropriate grants which HPC can apply for on behalf of the PCC for the disabled slope at St Cuthbert's Church.
- 10 To discuss and decide on a proposal by Cllr Corfield to abolish the Human Resources Working Group for Halsall Parish Council.
- 11 To discuss and decide on a proposal by Cllr K Pyne on behalf of the Traffic and Road Safety Group to look into the cost of a new SPid, research match funding from WLBC.

**12** To discuss and decide following a report from J Forshaw, who maintains the two existing SPids, whether to send them to be serviced and have the batteries replaced.

**13. Finance:**

13.1. To approve Schedule of Payments.

13.2. To receive Financial Statement and confirm that the bank balance shown in the accounts agrees with balance on the bank statement.

**14** Date and time of next meeting: Wednesday 11<sup>th</sup> January 2022 at 7.30 p.m. at St Aidan's Hall, Renacres Lane, Shirdley Hill, Halsall

**A proposed resolution that Standing Order 68 applies.**

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw."

**15. Parish Clerk**

15.1 To appoint a temporary Acting Parish Clerk following resignation of Dave Bond.

15.2 Update on discussions between the Chair and the former Parish Clerk. Proposal to discuss and decide on a compensatory agreement, if one is available by this date.

Signed

Elizabeth Wright

Chair Halsall Parish Council

**NB:** All present will act respectfully towards every other person present and will not act in a manner that demeans, insults, threatens or intimidates him or her. All statements, questions and responses, challenges to statements, complaints or criticisms must be related to the facts of the matter and not personal in nature.

Members of the public disturbing a Council meeting will be asked by the Chair to desist in any behaviour considered to be disrupting the meeting. If the behaviour continues Council can resolve, without discussion, that the person(s) withdraw from the meeting or be removed.

If a meeting becomes unmanageable because of interruption, or it is impossible to continue due to disturbance or disregard for the Chair's instructions, the Council can and will resolve to either close the meeting for a period or have the meeting recalled for another date.