

# HALSALL PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

Members of the Council are summoned to attend the Meeting of Halsall Parish Council on Wednesday 12th October 2022 at 7.30 p.m. at The Memorial Hall, Halsall Road, Halsall.

1. Introductions / Apologies for absence
2. Declarations of Interest
3. Borough Councillor's Report followed by Open Forum for 15 minutes for matters raised by members of the public for Councillors to respond to.
4. To confirm and sign the Minutes of the meeting held on 23rd September 2022 as a correct record.
5. Parish Clerk's Report
6. To receive reports from the following representatives and discuss and decide upon any actions arising:  
Lancashire Association of Local Councils – Cllrs. R Brookfield, J Ridley and E Wright  
Moss Alliance – Cllr. E Wright  
Ormskirk School – Cllr. A Timon  
Healthy Halsall – Cllrs. R Brookfield, M Schofield, J Ridley and M Lyons - To include feedback following the review of business communication and working practices between parish council members and staff with a view to improving health and wellbeing
7. **Planning Applications:**  
2022/0754/FUL - Gettern Farm, Plex Moss Lane, - Proposed first floor extension  
2022/0952/FUL - 10 Moss Road - Proposed first floor extension  
2022/0970/FUL - Holly Farm Buildings, Plex Lane - Variation of Condition Nos 1,2,4,5,6,7,8,9,12 of Planning Permission  
2022/0079/FUL relating to building in accordance with approved plans; window door materials; car park surfacing; landscaping; boundary walls and fences; surface water drainage; site accesses; foul water treatment Location:
8. To receive reports from the following Working Groups and discuss and decide upon any actions arising:  
Transport – Cllrs. R Brookfield and D Corfield  
Finance - Cllr. E Wright, A Timon and M Schofield  
Flooding – Cllr. E Wright and A Timon  
To appoint additional members to the Traffic and Road Safety Working Group  
Energy Saving – Cllrs. M. Lyons J Ridley and B Young.
9. To further discuss and decide how to progress the installation of bus stop lighting.
10. To discuss and decide upon a proposal from Cllr. Brookfield that Council writes to the appropriate authority to ask that they address the issue of cars parking illegally and causing obstructions at school drop off and pick up times.
11. To discuss and decide upon a proposal from Cllr. Brookfield that Council writes to the appropriate authority to seek permission to apply for grants to accommodate access for all.
12. Finance:
  - 12.1. To approve Schedule of Payments
  - 12.2. To receive Financial Statement and confirm that the bank balance shown in the accounts agrees with balance on the bank statement.
  - 12.3. To discuss and decide upon any application for S137 monies to be used for up to £500 for supply and installation of a storage shed on the Shirdley Hill Village Green.
  - 12.4. To discuss and decide upon application for CIL monies to fund the installation of an overhead projector, speakers and including installation of the associated electrical work, necessary for this infrastructure project, at the Memorial Hall estimated cost is £1,725, including VAT.
  - 12.5. Proposed resolution "That in view of the [special] [confidential] nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw so that Council can conduct a review of Clerk's terms and conditions and decide whether any adjustment is required to reflect the additional demands on his time to accommodate extra financial controls and website administration.
  - 12.6. To discuss and decide whether to appoint a working group including independent representation to establish a review of the role, responsibilities and tasks allocated to the Parish Clerk which can be used to enable a review of allocated paid hours to be completed.

Date and time of next meeting:

Wednesday 9<sup>th</sup> November 2022 at 7.30 p.m. at  
St Aidan's Hall, Renacres Lane, Shirdley Hill, Halsall

Dave Bond, Parish Clerk  
3 Rawlinson Grove  
PR9 9NFel: 01704 534090

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NB: All present will act respectfully towards every other person present and will not act in a manner that demeans, insults, threatens or intimidates him or her. All statements, questions and responses, challenges to statements, complaints or criticisms must be related to the facts of the matter and not personal in nature.

Members of the public disturbing a Council meeting will be asked by the Chairperson to desist in any behaviour considered to be disrupting the meeting. If the behaviour continues Council can resolve, without discussion, that the person(s) withdraw from the meeting or be removed.

If a meeting becomes unmanageable because of interruption, or impossible to be continued due to disturbance or disregard for the Chairpersons instructions the Council can and will resolve to either close the meeting for a period or have the meeting recalled for another date.