

# HALSALL PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

Members of the Council are summoned to attend the Meeting of Halsall Parish Council on Wednesday 8th March 2023 at 7.30 p.m. at St Aidan's Hall, Renacres Lane, Halsall.

1. Introductions / Apologies for absence

2. Declarations of Interest

3. Borough Councillor's Report followed by Open Forum for 15 minutes for matters raised by members of the public for Councillors to respond to .

4. To confirm and sign the Minutes of the meeting held on 8th February 2023 as a correct record.

### **5 Report from Halsall Parish Clerk**

Discuss and agree on any matters arising from Parish Clerks Report

### **6 Reports from Representatives to outside bodies**

To receive reports from the following representatives and discuss and decide upon any actions arising:

6.1 Lancashire Association of Local Councils – Cllrs. R Brookfield, J Ridley and E Wright

6.2 Moss Alliance – Cllr. E Wright

6.3 Ormskirk School – Cllr. A Timon

### **7. 1 Planning Applications:**

14/2/2023 2023/0140/FUL 68 Summerwood Lane,

- Retrospective approval for canopy on rear extension

17/2/2023 2023/0016/FUL Ollery Hall Farmhouse. Plumpton Lane

Demolition of greenhouse, garage and part of outrigger, and erection of new garage

### **7. 2 Planning Decisions:**

23/2/2023 2022/1266/FUL Meridien Cottage, Gregory Lane

Approved - single story rear extension, changes to dormer windows

### **8.Reports from Working Groups**

To receive reports from the following Working Groups and discuss and decide upon any actions arising.

8.1 St Aidan's Hall Committee - Cllrs M Lyons and N McCarthy-Thomason

8.2 Finance - Cllrs. E Wright, A Timon, M Schofield and K Wright

8.3 Flooding – Cllrs. E Wright and A Timon

8.4 Traffic and Road Safety Working Group – Cllrs. K Pyne and R Brookfield,

8.5 Human Resources Working Group – Cllrs. A Timon, K Wright, M Lyons, M Schofield.

8.6 Healthy Halsall – Cllrs. R Brookfield, M Schofield, J Ridley and M Lyons

### **9. Finance**

9.1 To approve the Schedule of Payments.

9.2 To receive a Financial Statement for February 2023 and confirm that the bank balance shown in the accounts agrees with the balance on the bank statement.

## **10 . Annual Review of Policies**

To discuss and agree any changes to Council policies as required by annual audit process

10.1 Standing Orders

10.2 Financial Regulations

10.3 Risk Register

10.4 Asset Register

**11. To discuss and agree on a S137 Grant policy and application form**

**12. To discuss and agree on application for S19 Grant from Halsall Trust for replacement windows at cost of £1400**

**13. To agree on a date for the Annual Parish open meeting.**

**14. Date and time of next meeting:** Wednesday 12<sup>th</sup> April 2023 at 7.30 p.m. at Memorial Hall , Halsall Road, Halsall.

Signed  
Chris Pyne  
Acting Parish Clerk

All present will act respectfully towards every other person present and will not act in a manner that demeans, insults, threatens or intimidates him or her. All statements, questions and responses, challenges to statements, complaints or criticisms must be related to the facts of the matter and not personal in nature.

Members of the public disturbing a Council meeting will be asked by the Chair to desist in any behaviour considered to be disrupting the meeting. If the behaviour continues Council can resolve, without discussion, that the person(s) withdraw from the meeting or be removed.

If a meeting becomes unmanageable because of interruption, or it is impossible to continue due to disturbance or disregard for the Chair's instructions, the Council can and will resolve to either close the meeting for a period or have the meeting recalled for another date.