

# HALSALL PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

Members of the Council are summoned to attend the Meeting of Halsall Parish Council on Wednesday 8th February 2023 at 7.30 p.m. at Memorial Hall, Halsall Road, Halsall.

1. Introductions / Apologies for absence

2. Declarations of Interest

3. Borough Councillor's Report followed by Open Forum for 15 minutes for matters raised by members of the public for Councillors to respond .

4. To confirm and sign the Minutes of the meeting held on 11th January 2023 as a correct record.

### **5 Report from Halsall Parish Clerk**

5.1 Discuss and agree on any matters arising from Parish Clerks Report

### **6 Reports from Representatives to outside bodies**

6. To receive reports from the following representatives and discuss and decide upon any actions arising:

6.1 Lancashire Association of Local Councils – Cllrs. R Brookfield, J Ridley and E Wright

6.2 Moss Alliance – Cllr. E Wright

6.3 Ormskirk School – Cllr. A Timon

6.4 Healthy Halsall – Cllrs. R Brookfield, M Schofield, J Ridley and M Lyons - To include feedback following the review of business communication and working practices between Parish Councillors, staff and residents of Halsall with a view to improving health and wellbeing for all.

### **7. Planning Applications:**

19/1/2023 2022/1358/FUL Gettern Farm, Plex Moss Lane, proposed First Floor extension.

### **8.Reports from Working Groups**

8.1 To receive reports from the following Working Groups and discuss and decide upon any actions arising.

8.2 Finance - Cllrs. E Wright, A Timon and M Schofield including appointment of Cllr Keith Wright to this group.

8.3 Flooding – Cllrs. E Wright and A Timon

8.4 Traffic and Road Safety Working Group – Cllrs. K Pyne, R Brookfield, D Corfield

8.5 Energy Saving – Cllrs. M Lyons, J Ridley

8.6 Human Resources Working Group – Cllrs. A Timon, K Wright, M Lyons, M Schofield.

8.7 Entertainments – Cllr M Schofield

### **9. Proposed St Aidan's Management Committee**

9.1 To discuss and agree Terms of Reference for the committee

a) whether Chair and/or Vice Chair will join the committee

b) How many non-council members will be on committee

- c) the quorum for the Committee
- d) requirement to produce a quarterly financial report
- e) any other minor amendments

## **10 NALC Civility and Respect Project**

[Civility and Respect Project \(nalc.gov.uk\)](http://nalc.gov.uk)

To **discuss and decide** upon the Proposal by Cllr Ridley for Halsall Parish Council to take the [Civility and Respect Pledge](#)

### **11. Discuss and decide on grant application from Halsall Trust for £1795**

for improvements to the boundary hedge and new gate access to Memorial Playing Field.

### **12. Review and re-affirm the decision to commission an EPC survey on St Aidan's**

Hall at a cost of £195 plus VAT by Easy EPC Ltd

### **13. To discuss and agree the installation of Broadband facilities at St Aidan's Hall**

at an approximate cost of £25 per month.

### **14.. Finance:**

14.1. To approve Schedule of Payments.

14.2. To receive Financial Statement for January 2023 and confirm that the bank balance shown in the accounts agrees with the balance on the bank statement.

14.3. To agree the proposed budget for 2023/24 of £35,189 and therefore the proposed Precept calculation of £31,995 to be requested from West Lancs Borough Council.

**15. Date and time of next meeting:** Wednesday 8<sup>th</sup> March 2023 at 7.30 p.m. at St Aidan's Hall, Renacres Lane. Halsall ..

Signed  
Chris Pyne  
Acting Parish Clerk

**NB:** All present will act respectfully towards every other person present and will not act in a manner that demeans, insults, threatens or intimidates him or her. All statements, questions and responses, challenges to statements, complaints or criticisms must be related to the facts of the matter and not personal in nature.

Members of the public disturbing a Council meeting will be asked by the Chair to desist in any behaviour considered to be disrupting the meeting. If the behaviour continues Council can resolve, without discussion, that the person(s) withdraw from the meeting or be removed.

If a meeting becomes unmanageable because of interruption, or it is impossible to continue due to disturbance or disregard for the Chair's instructions, the Council can and will resolve to either close the meeting for a period or have the meeting recalled for another date.