

HALSALL PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Members of the Parish Council are summoned to attend the Meeting of Halsall Parish Council on Wednesday 12th July 2023 at 7.30 p.m. at St Aidans Hall, Renacres Lane, Halsall.

1. Introductions / Apologies for absence

2. Declarations of Interest

3. Open Forum for 15 Minutes for items raised by Members of Public

- 3.1 Borough Councillor
- 3.2 Open Forum

4. To confirm and sign the Minutes of the 14th June as a correct record

5. Annual Governance and Accountability Return (AGAR)

To note that Commencement Dates for the period of the exercise of public rights are revised to Wednesday 5th July to 15th August on advice from External Auditors.

6. Report from Halsall Parish Clerk

Discuss and agree on any matters arising from Parish Clerk's Report

7. Reports from Representatives to outside bodies

To receive reports from representatives and discuss and decide upon any actions arising:

- 7.1 Lancashire Association of Local Councils (LALC)
- 7.2 Ormskirk Academy

8. Reports from Committees & Working Groups

To receive reports and discuss and decide upon any actions arising.

- 8.1 St Aidan's Hall Management
 - 8.1.1. To purchase 2 x Electric Hand Dryers at a cost of £300
 - 8.1.2 To purchase a Baby Changing Table at a cost of £250
 - 8.1.3 To purchase Speakers and Amplifier at a cost of £300 all from CIL Budget.
 - 8.1.4 To purchase annual contract from Millennium Hygiene at a cost of £99
 - 8.1.5 To Note the Increased Hire Charges for St Aidan's Hall
- 8.2 Finance
- 8.3 Human Resources
- 8.4 Transport & Road Safety
- 8.5 Flooding
- 8.6 Healthy Halsall
- 8.7 Planning & Development

9. West Lancashire Borough Council Planning Applications

- 9.1 Applications - to discuss whether the Parish Council should comment on
 - w/c 5th June
 - 58 New Street, Listed consent for refurbishment of roof
 - w/c 12th June - None
 - w/c 19th June
 - Malt Kiln Barn, Certificate of Lawfulness, increase residential curtilage
 - w/c 26th June - None
 - w/c 3rd July - None

9.2 To record recent Planning Decisions - all granted

Gesterfield Barn, Halsall Road, remove 5 large tree
59 Carr Moss Lane, new vehicular crossing
Olley Barn, Plumpton Lane, new carport and ancillary sheds

104 Renacres Lane, Allowed on Appeal, removal of agricultural occupancy condition

10. To Review Requirements and Contract for Open Space Maintenance

Consider what items and costs are to be included in the Ancillary Items List

11. To Note reduced cost of Planning Application (£181 instead of £231)

12. To Discuss and Agree on holding a Volunteer Event

13. To Discuss and Agree on a Letter to School Governors

14. To Consider and Approve a Reserves Policy

15. To Invite Ashley Doyle MP to hold local surgery

16. To Consider a Demonstration of Scribe Parish Council Financial System

17. To Discuss and Agree on Performing Rights Licence

18. To Consider appointing a Village Handyman

19. To purchase a Samsung A4 Mobile phone at £90 plus £10 month SIM contract

20. To Approve the Chair's Annual Allowance of £200

21. To consider Changes to Clerk's Contract of Employment

22. Finance

22.1 To approve the Schedule of Payments.

22.2 To receive a Financial Statement for June 2023

22.3 Confirm that the bank balance in the accounts agrees with the balance at the bank

23. Advance Notice of Information-Only Items

24. Date and time of next meeting:

(2nd Wednesday in September would be 13th at Memorial Hall).

Signed
Chris Pyne
Parish Clerk

All present will act respectfully towards every other person present and will not act in a manner that demeans, insults, threatens or intimidates him or her. All statements, questions and responses, challenges to statements, complaints or criticisms must be related to the facts of the matter and not personal in nature.

Members of the public disturbing a Council meeting will be asked by the Chair to desist in any behaviour considered to be disrupting the meeting. If the behaviour continues Council can resolve, without discussion, that the person(s) withdraw from the meeting or be removed.

If a meeting becomes unmanageable because of interruption, or it is impossible to continue due to disturbance or disregard for the Chair's instructions, the Council can and will resolve to either close the meeting for a period or have the meeting recalled for another date.