

HALSALL PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Members of the Parish Council are summoned to attend the Meeting of Halsall Parish Council on Wednesday 8th November 2023 at 7.30 p.m. at Memorial Hall, Halsall.

- 1. Introductions and Apologies for absence**
- 2. Declarations of Interest**
- 3. Open Forum for 15 minutes for matters raised by members of the public**
 - 3.1 West Lancs Borough Councillors**
 - 3.2 Open Forum**
- 4. To confirm and sign the minutes of the meeting held on 11th October 2023 as a correct record**
- 5. Discuss and agree on any matters arising from Parish Clerk's Report**
- 6. To receive reports from Representatives to outside Bodies and agree on any actions arising;**
 - 6.1 Lancashire Association of Local Councils (LALC)**
- Cllrs R Brookfield, J Ridley, E Wright
 - 6.2 Ormskirk Academy**
- Cllr A Timon
- 7. To receive reports from Working Groups and agree upon any actions arising.**
 - 7.1 St Aidan's Hall Committee - Cllrs M Lyons and N McCarthy-Thomason**
 - 7.2 Finance - Cllrs. E Wright, A Timon, M Schofield and K Wright**
 - 7.3 Human Resources – Cllrs. A Timon, K Wright, M Lyons, M Schofield**
 - 7.4 Traffic and Road Safety – Cllrs. N McCarthy-Thomason,
R Brookfield, B Roberts**
 - 7.5 Flooding – Cllrs. E Wright and A Timon**
 - 7.6 Healthy Halsall – Cllrs. M Schofield, J Ridley, M Lyons, B Roberts**
 - 7.7 Planning & Development - Cllrs. M Schofield and B Roberts**
- 8. Planning Applications**
 - 8.1 Applications - to discuss whether the Parish Council should comment on:**

2023/0900/LDP East Crantum Farm, details of construction of agricultural building

8.2 To Note recent Planning Decisions - all granted

2023/0770/FUL 48 Summerwood Lane, two storey side extension.

2020/0390/FUL Rear 78 New Cut Lane, revision of drainage and external lighting.

2023/0679/FUL 34 Summerwood Lane, single story extension.

- 9. To vote to co-opt a Parish Councillor (advertised from 11th September 2023)**
- 10. To consider the Planning Officer's comments on application 2023/0491/FUL**
(only if published before 8/11/2023, otherwise defer until published)
- 11. To consider whether to order an Arboricultural Survey at a cost of £450 as requested by WLBC for Memorial Hall or follow alternative recommendation by the Trust**
- 12. To update Standing Orders from 2003 version to 2022 NALC version**
- 13. To note the results of Lancashire best Kept Village competition**
- 14. To set guidelines for the 2024/2025 Budget**
 - assume rate of inflation
 - link the precept to inflation or set a lower precept target?
 - identify additional projects requiring funding from precept
- 15. To Approve a S137 Grant application from HWECC for £100**
- 16. To Gift Asset 20 "New Play Equipment" valued at £29,067 to the Halsall War Memorial Playing Field and Hall**
- 17. To provide the Cleaner with a Contract of Employment**
 - to be consistent with the Halsall War Memorial Playing Field and Hall (Trust) decision.
 - to pay UK Living wage at £12 per hour for 2 hours per week
- 18. To agree a Policy on Joint Management of Halsall News with the P.C.C.**
- 19. Finance**
 - a) To approve the Schedule of Payments for November**
 - b) To receive a Financial Statement for October and sign Bank Reconciliation**
 - c) To confirm that bank balances in the accounts agree with the balances at the bank**
- 20. Advance Notice of Information-Only Items**
- 21. Date and time of next meeting:**
(2nd Wednesday would be 13th December at St Aidan's Hall)

Signed
Chris Pyne
Parish Clerk

All present will act respectfully towards every other person present and will not act in a manner that demeans, insults, threatens or intimidates him or her. All statements, questions and responses, challenges to statements, complaints or criticisms must be related to the facts of the matter and not personal in nature.

Members of the public disturbing a Council meeting will be asked by the Chair to desist in any behaviour considered to be disrupting the meeting. If the behaviour continues Council can resolve, without discussion, that the person(s) withdraw from the meeting or be removed.

If a meeting becomes unmanageable because of interruption, or it is impossible to continue due to disturbance or disregard for the Chair's instructions, the Council can and will resolve to either close the meeting for a period or have the meeting recalled for another date.