

# HALSALL PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

Members of the Parish Council are summoned to attend the Meeting of Halsall Parish Council on Wednesday 14th June 2023 at 7.30 p.m. at Memorial Hall, Halsall Road, Halsall.

### **1. Introductions / Apologies for absence**

### **2. Declarations of Interest**

### **3. Open Forum for 15 Minutes for items raised by Members of Public**

- 3.1 Borough Councillor
- 3.2 Open Forum

### **4. To confirm and sign the Minutes of the 10th May 2023 as a correct record**

### **5. Annual Governance and Accountability Return (AGAR)**

- 5.1 Approve Internal Audit Form
- 5.2 Approve Annual Governance Statement
- 5.3 Approve Accounting Statement for 2022/23
- 5.4 Approve that Commencement Dates for the period of the exercise of public rights are set as Monday 19th June to Friday 24th July

### **6. Deferred Elections**

- 6.1 Election of Vice-Chair
- 6.2 Representatives to LALC

### **7. Report from Halsall Parish Clerk**

Discuss and agree on any matters arising from Parish Clerk's Report

### **8. Reports from Representatives to outside bodies**

To receive reports from representatives and discuss and decide upon any actions arising:

- 7.1 Lancashire Association of Local Councils (LALC)
- 7.2 Ormskirk Academy

### **9. Reports from Committees & Working Groups**

To receive reports and discuss and decide upon any actions arising.

- 9.1 St Aidan's Hall Management
  - 9.2 Finance
  - 9.3 Human Resources
  - 9.4 Transport & Road Safety
  - 9.5 Flooding
  - 9.6 Healthy Halsall
  - 9.7 Planning & Development

### **10. West Lancashire Borough Council Planning Applications**

- 10.1 Applications - to discuss whether the Parish Council should comment on

2023/0267/FUL The Gables, Plex Moss Lane, Demolition and erection of single story extension to rear, new porch, new pitched roof, internal modification.

2023/0272/FUL 46 New Street, Single storey extension to the rear

2023/0327/FUL 88 Carr Moss Lane, Rear Extension and internal modifications.

2023/0359/FUL Green Kettle Farm, Extension to property and courtyard alterations.

2023/0041/TCA Gesterfield Barn, Halsall Road, Remove 7 trees.

10.2 To record recent Planning Decisions - all granted

2023/0111/FUL 74 New Street , First floor extension  
2023/0249/FUL 14 Moss Road, new roof, skylights, solar panels  
2023/0032/FUL Mill House Farm, New Street, Prune Trees  
2023/0264/FUL 1 Morris Lane, Ground floor extension

**11. To Review Requirements and Contract for Open Space Maintenance**

**12. To Discuss and Agree on Planning Application at cost of £231**

**13. To Discuss and Agree on holding a Volunteer Event**

**14. To Agree Funding for Parish Magazine at a cost of £331.50 ( S142 1972 LGA)**

**15 .To Discuss and Agree Restoration work on War Memorial at a cost of £695  
(1923 War Memorials Act)**

**16. To Discuss and Agree S19 Grant from Halsall Trust for  
Electrical Upgrade at a cost of £606**

**17. To Discuss the management of trees overhanging Carr Moss Lane**

**18. To Discuss parking arrangements for Fishing Events on Halsall Canal**

**19. To Discuss and Agree a £104 p.a. increase in Cleaning Costs**

**20. To Discuss and Agree on a new SPID at a cost of £3120 Net**

**21. To Discuss Access for All at St Cuthbert's Church**

**22. Finance**

22.1 To approve the Schedule of Payments.

22.2 To receive a Financial Statement for June 2023

22.3 Confirm that the bank balance in the accounts agrees with the balance at the bank

**23. Advance Notice of Information-Only Items**

**24. Date and time of next meeting:**

(2nd Wednesday in July would be 12th July at St Aidan's Hall).

Signed  
Chris Pyne  
Parish Clerk

All present will act respectfully towards every other person present and will not act in a manner that demeans, insults, threatens or intimidates him or her. All statements, questions and responses, challenges to statements, complaints or criticisms must be related to the facts of the matter and not personal in nature.

Members of the public disturbing a Council meeting will be asked by the Chair to desist in any behaviour considered to be disrupting the meeting. If the behaviour continues Council can resolve, without discussion, that the person(s) withdraw from the meeting or be removed.

If a meeting becomes unmanageable because of interruption, or it is impossible to continue due to disturbance or disregard for the Chair's instructions, the Council can and will resolve to either close the meeting for a period or have the meeting recalled for another date.