

HALSALL PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Members of the Council are summoned to attend the Annual General Meeting of Halsall Parish Council on Wednesday 10th May 2023 at 7.30 p.m. at St Aidan's Hall, Renacres Lane, Halsall

1. Introductions / Apologies for absence

2. Declarations of Interest

3. Appointment of Chair and Acceptance of Office

4. Appointment of Vice-Chair and Acceptance of Office

5. Appointment of Representatives to Outside Bodies

- 5.1 LALC
- 5.2 Ormskirk School

6. Appointments to Committees and Working Groups

- 6.1 St Aidan's Hall Management
- 6.2 Finance
- 6.3 HR
- 6.4 Transport & Road Safety
- 6.5 Flooding
- 6.6 Healthy Halsall
- 6.7 Planning & Development

7. To Discuss and Agree Calendar of Parish Council Meetings for 2023/24

8. Open Forum for 15 Minutes for items raised by Members of Public

- 8.1 Borough Councillor
- 8.2 Open Forum

9. To confirm and sign the Minutes of the 12th April 2023 as a correct record

10. Report from Halsall Parish Clerk

Discuss and agree on any matters arising from Parish Clerk's Report

11. Reports from Representatives to outside bodies

To receive reports from representatives and discuss and decide upon any actions arising:

- 11.1 Lancashire Association of Local Councils (LALC)
- 11.2 Ormskirk School

12. Reports from Committees & Working Groups

To receive reports and discuss and decide upon any actions arising.

- 12.1 St Aidan's Hall Management
- 12.2 Finance
- 12.3 Human Resources
- 12.4 Transport & Road Safety
- 12.5 Flooding
- 12.6 Healthy Halsall
- 12.7 Planning & Development

13. West Lancashire Borough Council Planning Applications

13.1 Applications - to discuss whether the Parish Council should comment on Morgan and Morecambe Offshore Wind Farm

Mona Offshore Wind Farm

2019/1214/FUL Diccason Farm Lane, Halsall

Change of use of barn to single dwelling with rear extension

2023/0232/FUL 52A New Cut Lane, Halsall

Erection of 1 dwelling with double garage

13.2 To record recent Planning Decisions

2023/0104/FUL 68 Summerwood Lane, Halsall

Granted - Side extension, Porch and rear canopy

2023/0043/LDP 20 Gregory Lane, Halsall

Split - Permitted Development & Permission required

2023/0016/FUL Ollery Farm House, Plumpton Lane, Halsall

Granted - Demolition and replacement of garage

2022/1324/FUL Convenience Store, Moss Road/Benthams Way

Withdrawn

2022/0328/FUL Rear of 84 & 86 New Street, Halsall

Refused - New dwelling at rear

14. To Review Requirements and Contract for Open Space Maintenance

15. To Discuss and Agree on A Diary of Routine Events for Parish Council

16. To Discuss and Agree on Pre-Application Planning Advice at a cost of £132

17. To Discuss and Agree on items arising from Internal Auditors Report

17.1 To receive the Report

17.2 To consider adding Depreciation to Asset Register

17.3 To consider the need for a Reserves Policy

17.4 To consider transferring the Children's Playground Asset to Memorial Hall Trust

17.5 To consider removing the Laptop from Asset Register

17.6 To appoint a new Internal Auditor for 2023/24

18. To Agree the Appointment of New Parish Clerk

19. To Agree to Changing the Parish Clerk's Holiday Entitlement for 2023/24 to 28 days

20. Finance

20.1 To approve the Schedule of Payments.

20.2 To receive a Financial Statement for April 2023

20.3 Confirm that the bank balance in the accounts agrees with the balance at the bank

20.4 To consider a S137 Grant Application for £55 from FROG

20.5 To consider a S137 Grant Application for £150 from Cricket Club

21. Date and time of next meeting:

(2nd Wednesday in June would be 14th June at Memorial Hall).

Signed

Chris Pyne

Acting Parish Clerk

All present will act respectfully towards every other person present and will not act in a manner that demeans, insults, threatens or intimidates him or her. All statements, questions and responses, challenges to statements, complaints or criticisms must be related to the facts of the matter and not personal in nature.

Members of the public disturbing a Council meeting will be asked by the Chair to desist in any behaviour considered to be disrupting the meeting. If the behaviour continues Council can resolve, without discussion, that the person(s) withdraw from the meeting or be removed.

If a meeting becomes unmanageable because of interruption, or it is impossible to continue due to disturbance or disregard for the Chair's instructions, the Council can and will resolve to either close the meeting for a period or have the meeting recalled for another date.